भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LTD.

भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत

(A Government of India Undertaking, Affiliated Ministry of Textiles)

निगमित पहचान संख्या :U51490MH1970GOI1

प्रशासकीय एवं पंजीकृत कार्यालय : कपास भवन , प्लॉट न.3ए, सेक्टर न.10, सी बी डी बेलापुर , नवी मुंबई-400 614

Admin & Registered Office : Kapas Bhavan , Plot No. 3/A, Sector- 10, CBD Belapur, Navi Mumbai -400 614

दूरभाष् /PHONE:27579217 ०ग्राम/GRAM:COTCORPIND ०फैक्स/FAX:(022)27576030-9219-6069

E-mail: headoffice@cotcorp.com Web site: http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in

सं . भा.क.नि./संपदा /मु./ कैंटीन/टाइल / 2019-20 दिनांक : 30.12.2019

निविदा सुचना

भारतीय कपास निगम लिमिटेड , सीबीडी बेलापुर, नवी मुंबई - 400614 में स्थित कपास भवन कैंटीन के फर्श टाइल्स का प्रतिस्थापन का कार्य कराने हेतु प्रतिष्ठित और अनुभवी एजेंसियों /फर्म /व्यक्तियों से दो बोलियों प्रणाली में मोहरबंद निविदा आमंत्रित करता है ।

क्र सं	कार्य का ब्यौरा	रिक्त टेंडर दस्तावेज मुल्य (रूपये में).	बयाना राशी रूपये	कार्य आदेश जारी करने के बाद कार्य पूरा करने की तारिख
I	भारतीय कपास निगम लिमिटेड , सीबीडी बेलापुर, नवी मुंबई - 400614 में स्थित कपास भवन कैंटीन 7वी मंजिल के फर्श टाइल्स का प्रतिस्थापन का कार्य	विना मुल्य	4500/-	10 days

1. इछुक एजेंसी/ कंपनी लोकेशन भारतीय कपास निगम लिमिटेड, **कपास भवन , प्लॉट न.3ए, सेक्टर न.10, सी बी डी बेलापुर नवी मुंबई-400 614** में सोमवार से शुक्रवार कार्यालय समय में सुबह 10 बजे से शाम 5.30 बजे के बीच दि. 30.12.2019 से 09.01.2020 तक निगम के कार्यालय से सुचना देकर देख सकते है । कार्यालय दुरध्वनी क्रमांक: 022-27579217 विस्तार क्रं 415/481.
2. निविदा के विस्तृत नियम एवं शर्तों के साथ एजेंसी / कंपनी अपना प्रस्ताव भारतीय कपास निगम लिमिटेड् के पक्ष मे किसी भी अनुसुचित बैंको में से तैयार बयाना राशी रूपये 4,500 /- (चार हजार पाँच सौ रुपये केवल) का डिमांड ड्राफ्ट/ पे-आर्डर /बैंकर चेक मुबंई पर देय के साथ दे सकती है । अपेक्षित बिना बयाना राशी के साथ आपका प्रस्ताव स्वीकृत नही किया जायेगा ।
3. पूर्व बोली बैठक दि. 09.12.2019 अपराह्न 2:30 बजे कपास भवन , प्लॉट न.3ए, सेक्टर न.10, सी बी डी बेलापुर , नवी मुंबई-400 614 मे होगी ।
4. इछुक एजेंसी/ कंपनी अपनी मोहरबंद निविदा अपराह्न 3:00 बजे दि. 10.01.2020 को या इसके पूर्व निगम की चौथी मंजिल पर रखी गई निविदा पेटी (टेंडर बॉक्स) कपास भवन , प्लॉट न.3ए, सेक्टर न.10, सी बी डी बेलापुर , नवी मुंबई-400 614 मे डाल सकते है ।
5. मोहरबंद निविदा निन्मानुसार भेजे

   लिफाफा "ए "– (तकनिकी बोलि -1 एवं बयाना राशी), लिफाफा "बी "– वित्तीय बोलि -2

   लिफाफा "सी"–लिफाफा "सी " में लिफाफा "ए " और "बी" दोनों होने चाहिए ।

   प्रत्येक लिफाफे पर **"भारतीय कपास निगम लिमिटेड , सीबीडी बेलापुर, नवी मुंबई - 400614 में स्थित कपास भवन कैंटीन 7वी मंजिल के फर्श टाइल्स का प्रतिस्थापन का कार्य"** लिफाफे पर अंकित करे एवं और लिफाफे की बायी तरफ निविदा कर्ता का पूरा पता होना चाहिए ।
6. प्राप्त निविदा उसी दिन दि 10.01.2019 को अपराह्न 3:30 बजे उपस्थित निविदा प्रतिनिधी के समक्ष खोले जायेंगे ।

निगम कोई निविदा स्वीकर या अस्वीकार (सभी निविदा अस्वीकार) करने का अपना अधिकार आरक्षित रखता है । तथापि निविदाकर्ता निगम से उनके निविदा की अस्वीकृत करने का कारण पुछ सकता है।

मुख्य महा प्रबंधक (विपणन)

भारतीय कपास निगम लिमिटेड
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No. CCI/HO/Estate/Canteen/Tile/2019-20/ dated 30.12.2019

TENDER NOTICE

The Cotton Corporation of India Limited invites sealed tenders in two bid system from eligible & experienced agencies/firms for Replacement of Floor Tiles of Canteen 7th floor at Kapas Bhavan, Plot No.3A, Sector-10, CBD, Belapur, Navi Mumbai –400 614 (Maharashtra State).

Sr. No	Particulars of the work	Blank Tender document Cost in Rs.	E M D in Rs.	Time of completion
I	Replacement of Floor Tiles of Canteen 7th floor at Kapas Bhavan, Plot No.3A, Sector-10, CBD, Belapur, Navi Mumbai – 400 614 (Maharashtra State).	NIL	4500	10 days

1. Interested party may visit the location during all office working days i.e. Monday to Friday between 10:00a.m to 5:30p.m from 30.12.2019 to 09.01.2020 by intimation to The Cotton Corporation of India Ltd. , Kapas Bhavan **Plot No. 3/A, Sector- 10, CBD Belapur, Navi Mumbai- 400 614** CCI Office contact No. 022-27579217 Extension No. 415/481**.**
2. Earnest money amounting to **Rs. 4,500 /- (Rupees Four Thousand Five hundred only)** in the form of Crossed Demand Draft/Pay Order/Banker's Cheque drawn on any of the scheduled Banks in favour of THE COTTON CORPORATION OF INDIA LTD., payable at Mumbai must accompany the tender. Any Tender not accompanied by the requisite Earnest Money, shall be summarily rejected.
3. Pre Bid Meeting will be held on 09.01.2020 at 2:30 p.m venue at Kapas Bhavan Plot No. 3A, Sector- 10, CBD Belapur, Navi Mumbai- 400 614.
4. **The interested agency/Firm may submit their sealed tenders in the Tender Box situated at 4thfloor,** The Cotton Corporation of India Ltd., Kapas Bhavan Plot **No. 3/A, Sector- 10, CBD Belapur, Navi Mumbai- 400 614 up to 3:00p.m on or before 10.01.2020.**
5. Sealed Tender documents may be submitted as under:
   Envelope A– (**Technical bid-I with all enclosures and EMD),** Envelope B - (**Financial bid-II)**
   Envelope C: Envelope "C" should contain both Envelope "A" & Envelope "B"

Each envelope be subscribed as "Replacement of Floor Tiles of Canteen 7th floor at Kapas Bhavan, Plot No.3A, Sector-10, CBD, Belapur, Navi Mumbai –400 614 (Maharashtra State). ", and should bear the full address of tenderer at left side bottom of the envelope.

6. Tenders shall be opened on the same day i.e. on **10.01.2020 at 3.30 p.m**. in the presence of tenderers who may wish to remain present.
   Corporation reserves its right to accept or reject any tender (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.

Chief General Manager (Marketing)

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TENDER DOCUMENT FOR

Replacement of Floor Tiles of Canteen 7th floor at Kapas Bhavan, Plot No.3A, Sector-10, CBD, Belapur, Navi Mumbai –400 614 (Maharashtra State).

TECHNICAL BID- I

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Date: _____

To,
The Cotton Corporation of India Ltd.,
Kapas Bhavan, Plot No.3A, Sector-10,
CBD, Belapur
Navi Mumbai- 400614

Sub: Submission of tender for **"** Replacement of Floor Tiles of Canteen 7th floor at Kapas Bhavan, Plot No.3A, Sector-10, CBD, Belapur, Navi Mumbai –400 614 (Maharashtra State).**" and DECLARATION**

Dear Sir,

1 I/We have read and understood all the terms & conditions of the tender and other instructions and hereby undertake to abide by them.

2 I/We are enclosing herewith, Demand Draft/ Pay Order No. _____ dt. _____ in your favour, towards earnest money deposit of Rs.4500 /-

3 I/We have filled and signed each page of the tender documents and the same are enclosed here with.

4 I/We hereby declare that tender documents have been downloaded from CCI website www.cotcorp.org.in and it is submitted in original without any alterations/modifications/deletions/additions. I/we are enclosing tender documents cost of **NIL**

Signature and seal of tenderer

Name

Capacity /authority to sign

Full address:

SCOPE OF WORK

The scope of this tender covers the furnishing of all materials, equipment, plant, labour scaffolding company applicator, transport, tools and services for the works of Replacement of Floor Tiles of Canteen at Kapas Bhavan, Plot No.3A, Sector-10, CBD, Belapur, Navi Mumbai –400 614 (Maharashtra State).

1. The quantum of work involved is given in the bill of quantities, however it shall be clearly understood that the quantities are only approximate and meant for the purpose of tender comparison only and no claim whatsoever, will be entertained by the OWNER if the actual quantities of work differ from those indicated in the schedule or if any items of work are deleted from the schedule either partly or wholly, nor shall any claim be put forward by the contractor on grounds of overheads and or loss of anticipated profit etc.

2. The item rates quoted in the bill of quantity should also remain valid for a 25% (Quantum of work) Plus or minus variation in the quantity of work awarded and plus or minus 10% of total contracted value.

3. The work should be carried as per approved scope of work listed in the Bill of Quantity". Should there be any circumstances warranting change in the scope of work, then same should be effected only after prior written approval of the Competent Authority.

TERMS AND CONDITIONS:

1. Party/ tenderer shall visit the site before giving its bids, to avoid any confusion.

2. The offer shall remain valid for a period of **10** days from the last date of opening of tenders.

3. Evaluation of technical Bid-I shall be as per elegibility criteria and finacial Bid-II of the tenderer shall be opened only if it qualifies the technical Bid-I .

4. Earnest Money deposit amounting to **Rs.4500/-** (Rupees **FOUR THOUSAND FIVE HUNDRED ONLY**) in the form of Crossed Demand Draft/Pay Order drawn on any scheduled Banks in favour of The Cotton Corporation of India Ltd., payable at Mumbai must be accompany the technical Bid-I

5. If the tenderer neglects or refuses for their rates quoted after submission of their tender to comply with the above conditions or any of them, the earnest money deposit already paid shall be forfeited. This is applicable in case of the party surrenders it self himself from their rates quoted and not ready to execute even if fit for award of work by the corporation or back out from the work by keeping it incomplete.

6. All the approved rates shall be inclusive of all material, labour, transportation, , scaffolding (Exclusive of GST) etc. complete. The quoted rate shall be in Indian currency i.e. in Rupees. Bidders are required to quote prices individually both in figures as well as in words for each item in the Bills of Quantities and Sub Head totals in the Summary Sheet and Form of Tender. The amount of each item should be worked out and the requisite total given. Special care shall be taken to write rates in figures as well as in words, and the amounts in figures only in such a way that interpolation is not possible. The total amount shall be written both in figures as well as in words.

7. Complete work as per technical specifications should be completed within **10 days** from the date of issue of order. If work is not completed within stipulated period then penalty @ rate of 0.5 % will be imposed on per week calculated on per day basis delay subject to a maximum of 10% of total amount of the work order.

8. Bidders are required to quote prices individually both in figures as well as in words for each item in the Bills of Quantities and Sub Head totals in the Summary Sheet and Form of Tender. The amount of each item should be worked out and the requisite total given. Special care shall be taken to write rates in figures as well as in words, and the amounts in figures only in such a way that interpolation is not possible. The total amount shall be written both in figures as well as in words.

9. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any Tenderer stipulates any condition of his own, such conditional tender is liable to be rejected.

10. Only substantially responsive Bids will be checked by the Owner for any arithmetic errors. Errors will be corrected by the Owner as follows :

    i. In case of lump-sum bid, if there is any discrepancy between the offer quoted in figures and in words, the lower of the two will be treated as the offer.
    ii. In case of item rate bid, if there is any discrepancy between the rates in figures and in words, the rate in words will govern and where there is discrepancy between the unit rate and the line item total, resulting from multiplying unit rate by the quantity, the unit rate as quoted will govern.
    iii. If there is any arithmetical error in totaling of individual items, the correct total shall be computed by the Owner and the same shall govern.

11. No escalation clause shall be considered for any rise in material, labour or other inputs etc. etc. Similarly, no extra unit rate shall be considered in case of **increase** or **decrease** in quantity of individual items. The party shall have to complete the same with in the accepted rates.

12. The electricity and water will be given free of cost to the contractor from the available source. In case it is not available then the contractor shall have to make their own arrangement for the same to avoid the delay in completion of work.

13. The tenderer will have to make full proof arrangements of erecting required scaffolding up to height of slabs & walls for the work.

14. Contractor should depute a qualified supervisor dedicated for this work, who will monitor and coordinate work from contractor's side and interact with the Engineer in-charge, responsible for supervision of work, on regular basis.

15. The corporation shall release payment of work in **one single** bill including full and final bill after the satisfactory completion of work and submission of bill.

16. The work will be executed as per the work order and as per the directions of the Engineer In-Charge.

17. Extension of time for completion of work shall not be granted except for natural calamities and other unseen reasons. For any damage or injury to any third party or labour is the sole responsibility of the contractor and the Corporation is not responsible for any payment of compensation. The contractor is fully responsible of all such risks and compensation.

18. The defect liability period of 12 months shall be from the date of completion of works as certified by the Engineer in- Charge. The security deposit of 10 % of the total value of work done during this work will be withheld with the corporation till the satisfactorily completion of defect liability period.

19. In case of any dispute or difference arising out of or in relation to this work, same shall be governed by The Arbitration & Conciliation Act 1996. An Arbitrator (other than an employee of the Corporation) to be appointed by the Competent Authority of The Cotton Corporation of India Ltd., whose decision shall be final and binding upon the parties.

20. The legal jurisdiction for the purposes of this sale shall always be at Navi Mumbai.

SIGNATURE AND SEAL OF TENDERER

SELF DECLARATION FORM

(This form shall be duly filled-up and signed by the bidder on their Letter Head & submitted along with the original copy of the Bid.)

Tender Notice No: _____

To,

The Cotton Corporation of India Limited,

Kapas Bhavan, Plot No. 3A,

Sector- 10, CBD Belapur,

Navi Mumbai- 400 614 (MS)

Sir/ Madam,

1. I / we, the undersigned do hereby declare that, declare that my/our firm/company M/s…….. is not blacklisted/delisted or debarred or on Holiday list with any company of Private/Public Ltd. or Government Company/Govt. deptt. from participating in the tender as on date.
2. I / we have never ever been blacklisted and / or there were no debarring actions against us for any default in the performance of the contract entrusted to us in any other essential commodity during last three years, not involved in any illegal activity and/or not charge sheeted for any criminal act of theft etc.
3. In the event of any such information pertaining to the aforesaid matter found at any given point of time either during the course of the contract or at the bidding stage, my bid/contract shall be liable for truncation / cancellation / termination without any notice at the sole discretion of the corporation

Place

Date-

Yours faithfully,

Signature of the Tenderer with seal

Technical Eligibility Criteria for tenderers:

1. Name of the firms:	M/s. _____ Official Address: _____ _____ City: -_____ PIN: - _____ Tel.No. _____ ____ (O) _____(R) Mobile No. _____ Email. _____
2. Earnest Money Deposit Amount & their details:	Rs. _____ (Rupees _____) Drawn on _____ Vide DD/PO No. _____ In favour of The Cotton Corporation of India Ltd., Mumbai is enclosed.
3. **a. PAN under Income tax authority (Govt. of India)**, **b. GST No.**	**A.** PAN No. ____ _____ **B.** GST No ._____ *(Self-attested Copies must be enclosed)*
4. **The firm should give Self- Certificate that they have not been blacklisted by any Central/State Govt. Agency in past three years.**	Self-certificate Letter No and date. _____ Authorized Name & Signatory _____
5. **Average annual financial turnover during the last three year ending 31st March of the previous financial year should having minimum 30% of estimate cost i.e. Rs. 0.52 lacs .The copy of certified certificate from chartered Accountant must be enclosed.**	**Financial Year** | 2016 - 17 | 2017 - 18 | 2018-19 **Annual turnover Amount in Rs (Lakhs)** **Annual profit Amount in Rs (Lakhs)** **Annual Average turnover in Rs. (Lakhs)**
4. The intending Tenderer must have experience of having successfully completed similar nature of works during last Five years ending last day of month previous to the one in which tenders are invited, should be either of the following: **a. Three similar completed works costing not less than the amount of equal to Rs.0.70 Lakh each** **OR** **b. Two similar completed works costing not less than the amount of equal to Rs. 1.04 Lakh each** **OR** **One similar completed works costing not less than the amount of equal to Rs. 1.39 Lakh**	**I.** a. Name of the Agency: _____. b. Address of Work & Location :_____ c. Date of award of work: _____. d. Value of Work done: Rs._____. e. Date of completion: _____. **II.** a. Name of the Agency: _____. b. Address of Work & Location :_____ c. Date of award of work: _____. d. Value of Work done: Rs._____. e. Date of completion: _____ **III.** a. Name of the Agency: _____. b. Address of Work & Location :_____ c. Date of award of work: _____. d. Value of Work done: Rs._____. e. Date of completion: _____ _____
(Self-attested Copies of completion certificates of work orders issued by the concerned departments/firms/agency, shall be enclosed)	

Pl. Note :

- **Self-attested copies wherever required, must be enclosed otherwise tenderer shall be deemed not eligible.**
- **The similar works means furnishing work and allied works.**
- **The Tenderers must submit the self-attested copies of work execution certificates as issued by concerned departments/firms/agencies clearly stating the date of award of work, schedule date of completion, value of contract, name of work, location etc.**
-

CHECK LIST OF SELF ATTESTED DOCUMENTS

Please make tick (√) Mark

1. a. Blank tender document purchased from office	Yes	No
b. Tender document down loaded from web site	Yes	No
2. Earnest Money Deposit Amount of Rs.4,500 /- in favour of The Cotton Corporation of India Ltd., Mumbai is enclosed.	Yes	No
3. Registration of various authorities and their Nos. for Eligibility Criteria *(Self-attested Copies of the same shall be enclosed)*		
a. PAN under Income tax authority (Govt. of India)	Yes	No
b. GST		
4. Average annual financial turnover during the last three year ending 31st March of the previous financial year should having minimum 30% of estimate cost i.e. Rs. 0.52 lacs .The copy of certified certificate from chartered Accountant must be enclosed.	Yes	No
5. The firm should give Self- Certificate that they have not been blacklisted by any Central/State Govt. Agency in past 03 years.	Yes	No
6. Copies of completion certificates of issued work orders to be attached.	Yes	No
a. Three similar completed works costing not less than the amount of equal to Rs. 0.70 Lakh each	Yes	No
OR b. Two similar completed works costing not less than the amount of equal to Rs.1.04 Lakh each	Yes	No
OR c. One similar completed works costing not less than the amount of equal to Rs. 1.39 Lakh.	Yes	No

Signature and seal of

Tenderer

Name

Capacity /authority to sign

Full address:

भा.क.नि.
CCI

भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LTD.

भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत

(A Government of India Undertaking, Affiliated Ministry of Textiles)

सूचना का अधिकार

निगमित पहचान संख्या :U51490MH1970GOI1

प्रशासकीय एवं पंजीकृत कार्यालय : कपास भवन , प्लॉट न.3ए, सेक्टर न.10, सी बी डी बेलापुर , नवी मुंबई-400 614

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E-mail: headoffice@cotcorp.com Web site: http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in

TENDER DOCUMENT FOR

Replacement of Floor Tiles of Canteen 7th floor at Kapas Bhavan, Plot No.3A, Sector-10, CBD, Belapur, Navi Mumbai –400 614 (Maharashtra State).

FINANCIAL BID- II

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भारतीय कपास निगम लिमिटेड

THE COTTON CORPORATION OF INDIA LTD.

भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत

(A Government of India Undertaking, Affiliated Ministry of Textiles)

निगमित पहचान संख्या :U51490MH1970GOI1

प्रशासकीय एवं पंजीकृत कार्यालय : कपास भवन , प्लॉट न.3ए, सेक्टर न.10, सी बी डी बेलापुर , नवी मुंबई-400 614

Admn & Registered Office : Kapas Bhavan , Plot No. 3A, Sector- 10, CBD Belapur, Navi Mumbai -400 614

दूरभाष् /PHONE:27579217 ◦ग्राम/GRAM: COTCORP IND ◦ फैक्स/FAX 02227576030-9219-6069

E-mail: headoffice@cotcorp.com **Web site:** http://www.cotcorp.org.in, http://www.ministryoftextiles.gov.in

No. CCI/HO/Estate/Canteen/Tile/2019-20/ dated:

FINANCIAL BID

To,

The Cotton Corporation of India Limited,

Kapas Bhavan, Plot No. 3/A, Sector- 10, CBD Belapur,

Navi Mumbai- 400 614.

Sub: Replacement of Floor Tiles of Canteen 7th floor at Kapas Bhavan, Plot No.3A, Sector-10, CBD, Belapur, Navi Mumbai –400 614 (Maharashtra State).

Sir,

We hereby quote the rates item as under:-

Item	Description of work	Unit	Qty	Unit Rate in		Amount Rs.
				In Figure	In words	
	I	II	III	IV	V	VII
1	Supply of 800mm"x 800mm" matt finish branded tiles i.e. AGL/Nitco/Kajaria/ Johnson tile as approved by Engineer In-charge including transportation, loading-unloading etc. completed.	Sq. ft.	1400			
2	Dismantling & Removal of existing floor tiles up to slab level of floor area and Fixing the same including sand, cement, labour charges and also Disposal of debris from the premises at appropriate dumping place etc. Complete.	Sq. ft.	1400			
					Net amount	

Total Value (In words Rupees._____)

Terms & Conditions:

1. The unit rate is exclusive of GST.
2. L-1 shall be decided on net value basis.
3. The work shall be completed within 10 days from the date of issue of work order. In case the work is not completed within schedule time period, a penalty as per clause no.7 of terms and conditions of technical Bid will be levied.
4. The defect liability period of 12 months shall be from the date of completion of works as certified by the Engineer In Charge. The security deposit of 10 % of the total value of work done during this work will be released after satisfactorily completion of defect liability period.

I /We hereby agree to execute the work on the rates as mentioned above by me/us in the Bill of quantity.

Signature of tenderer